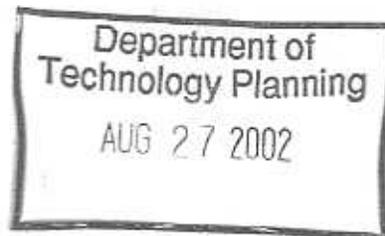




August 26, 2002



Mr. N. Jerry Simonoff, Chairman  
Wireless E911  
Richmond Plaza Building, Suite 135  
110 South Street  
Richmond, VA 23219-3931

Dear Mr. Simonoff:

Attached is the Town Of Blacksburg's Wireless E-911 PSAP Funding Report Worksheet and associated detail. As you will note, the actual costs for the "Equipment used only for Wireless E-911" has not been paid for. We request this \$72,500 be carried over to fiscal year 2003 to cover the outstanding obligations for this equipment. Our provider has not invoiced this equipment yet due to delayed testing beyond our control. I have included a copy of the contract signed prior to fiscal year 2002 for this equipment. We will use these carried over funds to paid for the equipment once the invoices are received.

Also we are later than expected being live due to our providers. We request any extension of time necessary for this delay.

1177

If you have any questions, please let me know at 540-961-1109 or [skaiser@blacksburg.gov](mailto:skaiser@blacksburg.gov).

Sincerely,

Susan H. Kaiser, CPA  
Director of Finance

cc: Captain Walter Mosby  
Lt. Bruce Bradbery

# Wireless E-911 PSAP Funding Request/Report Worksheet

PSAP: Blacksburg Police Communications

Period: 2002

Total Approved: \$119,793.01

Total Actual: ~~41,075.22~~ 37,891<sup>11</sup>

Difference: 78,717.79 + 9,401.90

*CARRYOVER 72,500 per Request*

**Call Load Data:**

Description	Estimated	Actual
Total telephone calls handled by the PSAP	131,450	101,817
Total 911 calls handled by the PSAP	9,183	7,531
Total wireless 911 calls handled by the PSAP	825	102

Percentage of wireless to total calls :0.63%

Percentage of wireless to 9-1-1 calls :8.98%

ACTUAL 0.10%

ACTUAL 1.35%

**Equipment used only for Wireless E-911:**

The actual wireless 911 calls are shorter than expected by about 6 months due to problems by carriers.

Description	Estimated	Actual
Call Path Associated Signaling	\$ 35,000.00	0
Install LEC (6) 911 lines to PSAP	\$ 2,790.00	2,790.00 ✓
Magic Version 2.5 MIS System	\$ 37,500.00	0
Total dedicated wireless Equipment :	\$ 75,290.00	2,790.00 ✓

**Shared Equipment:**

Description	Estimated	Actual
Shared equipment	\$ 61,129.00	<del>32,177.69</del> ∅
Total Shared Equipment for Formula:	\$ 61,129.00	32,177.69 ∅

Estimated:  $\frac{825}{131,450}$  or 10.42% X \$ 61,129.00 = \$ 6,369.64  
Increased to minimum percentage

Actual:  $\frac{102}{101,817}$  10.42% X ~~32,177.69~~ = ~~3,352.92~~ ∅

# Wireless E-911 PSAP Funding Request/Report Worksheet

PSAP: Blacksburg Police Communications

Period: 2002

### Local Exchange Costs (LEC):

Description	Estimated	Actual
911 Trunks to PSAP $(6.84) \cdot 12 =$	\$ 6,048.00	3,891.74
Total LEC Costs :	\$ 6,048.00	3,891.74

### Personnel Costs:

Description	Estimated	Actual
Salary and benefits	\$ 307,921.00	297,894.09
TRAINING (Academy) $5180 \times 9 =$	1,620	1,620.00
		299,514
Total Shared Equipment for Formula:	\$ 307,921.00	<del>297,894.09</del>

Estimated:  $\frac{825}{131,450}$  or 10.42% X \$ 307,921.00 = \$ 32,085.37  
Increased to minimum percentage

Actual:  $\frac{102}{101,817}$  10.42% X 297,894.09 = ~~31,040.56~~  
 31,209.37

### Adjustments:

Description	Estimated	Actual
Total of adjustments:	\$ 0.00	

I certify on behalf of the Blacksburg Police Communications that all funds were used consistent with the information provided to the Board in this report.

*Summit Kaiser*

Director of Finance

Name and Title

8/26/02

Date

Town of Blacksburg  
 FY 2002 Settlement for Wireless Funds

<u>Month</u>	Shared Equipment	Local Exchange	Installation
	911 Charges <u>Acct # 911 70</u>	Costs <u>Acct #911 75</u>	Costs
July, 2001	2,546.96		
August	2,545.66		
September	2,736.88		
October	2,664.06		
November	2,663.61		
December	2,658.45	470.40	1,395.00
January, 2002	2,658.96	875.68	1,395.00
February	2,658.42	504.00	
March	2,698.15	522.50	
April	2,740.62	504.00	
May	2,782.43	504.00	
June, 2002	2,823.49	511.16	
	<u>32,177.69</u>	<u>3,891.74</u>	<u>2,790.00</u>

*Trunklines*      *Installation*



Acct 540 961 1100 911 70 Aug 5 2001

Summary

From Last Bill  
\$2546.96 Last bill  
-2546.96 Payments JUL  
.00 Thank you for your payment

Current charges  
2544.95 Verizon Page 2-4  
.71 Taxes/Misc Charges Page 4  
\$2545.66 Subtotal Pay Verizon by Sep 4

\$2545.66 Pay Verizon

AUG

This bill was mailed on Aug 13, 2001.  
A late payment charge of 1.5% will apply  
to any amounts not received by Sep 4.

10954009611100911903329800109050000000000000000000254566300000 Page 1



Acct 540 961 1100 911 70 Sep 5 2001

Summary

From Last Bill  
\$2545.66 Last bill  
-2545.66 Payments  
.00 Thank you for your payment

Current charges  
4906.17 Verizon Page 2-5  
.71 Taxes/Misc Charges Page 5  
\$4906.88 Subtotal Pay Verizon by Oct 4 - 2170.00 = 2,736.88 SEPT

\$4906.88 Pay Verizon

This bill was mailed on Sep 12, 2001.  
A late payment charge of 1.5% will apply  
to any amounts not received by Oct 4.

10954009611100911903329800110058000000000000000000490688900000 Page 1



Acct 540 961 1100 911 70 Oct 5 2001

Summary

From Last Bill  
\$4906.88 Last bill  
-4906.88 Payments  
.00 Thank you for your payment

Current charges  
2663.37 Verizon Page 2-5  
.69 Taxes/Misc Charges Page 5  
\$2664.06 Subtotal Pay Verizon by Nov 4

\$2664.06 Pay Verizon

OCT

This bill was mailed on Oct 11, 2001.  
A late payment charge of 1.5% will apply  
to any amounts not received by Nov 4.



Acct 540 961 1100 911 70 Nov 5 2001

Summary

From Last Bill  
\$2664.06 Last bill  
-2664.06 Payments  
.00 Thank you for your payment

Current charges  
2662.92 Verizon  
.69 Taxes/Misc Charges

Page  
2-4  
4

\$2663.61 Subtotal Pay Verizon by Dec 4

\$2663.61 Pay Verizon

This bill was mailed on Nov 13, 2001.  
A late payment charge of 1.5% will apply  
to any amounts not received by Dec 4.

Nov

109540096111009119033298001120540000000000000000266361500000 Page 1



Acct 540 961 1100 911 70 Dec 5 2001

Summary

From Last Bill  
\$2663.61 Last bill  
-2663.61 Payments  
.00 Thank you for your payment

Current charges  
2657.78 Verizon  
.69 Taxes/Misc Charges

Page  
2-4  
4

\$2658.45 Subtotal Pay Verizon by Jan 4

\$2658.45 Pay Verizon

This bill was mailed on Dec 10, 2001.  
A late payment charge of 1.5% will apply  
to any amounts not received by Jan 4.

Dec

1095400961110091190332980020107100000000000000000265845800000 Page 1



Acct 540 961 1100 911 70 Jan 5 2002

Summary

From Last Bill  
\$2658.45 Last bill  
-2658.45 Payments  
.00 Thank you for your payment

Current charges  
2658.26 Verizon  
.70 Taxes/Misc Charges

Page  
3-6  
6

\$2658.96 Subtotal Pay Verizon by Feb 4

\$2658.96 Pay Verizon

This bill was mailed on Jan 10, 2002.  
A late payment charge of 1.5% will apply  
to any amounts not received by Feb 4.

JAN



Summary

From Last Bill  
\$2658.96 Last bill  
-2658.96 Payments  
.00 Thank you for your payment

Current charges  
2657.72 Verizon  
.70 Taxes/Misc Charges  
\$2658.42 Subtotal Pay Verizon by Mar 4

Page  
2-3  
3

\$2658.42 Pay Verizon

This bill was mailed on Feb 8, 2002.  
A late payment charge of 1.5% will apply  
to any amounts not received by Mar 4.

FEB

109540096111009119033298002030510000000000000000265842500000 Page 1



Summary

Amount Past Due  
\$2658.42 Last bill  
.00 Payments  
2658.42 Balance overdue from last bill-please pay promptly

Current charges  
2697.45 Verizon  
.70 Taxes/Misc Charges  
\$2698.15 Subtotal Pay Verizon by Apr 4

Page  
3-5  
5

\$5356.57 Pay Verizon

MAR  
This bill was mailed on Mar 11, 2002.  
A late payment charge of 1.5% will apply  
to any amounts not received by Apr 4.

10954009611100911903329800204059000026584250000535657100000 Page 1

2,740.62 Apr 5 2002 bill

Verizon changing billing system



Summary

Amount Past Due  
\$ 8097.19 Last bill  
.00 Payments  
8097.19 Balance overdue from last bill-please pay immediately

Current charges  
2781.67 Verizon  
.76 Taxes/Misc Charges  
\$ 2782.43 Subtotal Pay Verizon by Jun 4

Page  
5-7  
7

\$10879.62 Pay Verizon

MAY  
This bill was mailed on May 10, 2002.  
A late payment charge of 1.5% will apply  
to any amounts not received by Jun 4.

sometimes  
did not  
sent bill  
for certain  
months

Handwritten notes on the left margin.

Handwritten notes at the bottom left.



Summary

\$10879.62	Amount Past Due
	Last bill
.00	Payments
<u>10879.62</u>	Balance overdue from last bill-please pay promptly

2822.73	Current charges	Page
	Verizon	2-4
76	Taxes/Misc Charges	4
<u>\$ 2823.49</u>	Subtotal Pay Verizon by Jul 4 JUN	

**\$13703.11 Pay Verizon**

This bill was mailed on Jun 13, 2002.  
A late payment charge of 1.5% will apply  
to any amounts not received by Jul 4.

10954009611100911903329800207052000108796250001370311100000

**verizon**

Acct 023 792 4288 911 75

Dec 13 2001

**Verizon Charges**

We are not holding a deposit

\$ 252.00 Monthly Service Dec 13-Jan 12  
 Nov 16-Additions increasing monthly rate - Order # N 4333740  
 3 Emergency reporting systems 252.00  
 218.40 Charge from Nov 16 thru Dec 12 @ 252.00 monthly  
 Credit 37.20 Nov 16-Charge for processing order  
 Order # N 4333740  
 1395.00 Charge for installation of equipment  
 Order # N 4333740  
 120.00 credit Charge for Labor  
 Order # N 4333740

installation of lines

\*Charge not regulated by State Corporation Commission

\$1770.60 Subtotal Verizon Charges

\$2022.60 Total Verizon

Questions call

540 265-5050

$\Sigma \textcircled{1} = 470.40$  Dec charges w/o installation

Page 2

**verizon**

Acct 023 792 4288 911 75

Jan 13 2002

**Verizon Charges**

\$ 504.00 Monthly Service Jan 13-Feb 12  
 Nov 30-Additions increasing monthly rate - Order # C 4333741  
 3 Emergency reporting systems 252.00  
 352.80 Charge from Nov 30 thru Jan 12 @ 252.00 monthly  
 18.50 Nov 30-Charge for processing order  
 Order # C 4333741  
 1395.00 Charge for installation of equipment - installation of lines  
 Order # C 4333741  
 27.98 Jan 13-Late Payment Charge  
 1.5% of \$1865.40 balance from last bill

\$1794.28 Subtotal Verizon Charges

Amount	Place	Number	Date	Time	Rate	Min
--------	-------	--------	------	------	------	-----

\$ .37	BLACKSBURG VA	540 231-6411	Nov 30	1:21P	*D	1
\$ .37	Subtotal					

(62330)

$\Sigma \textcircled{1} = 875.67$  Jan charges w/o installation

Page 3

**verizon**

Acct 023 792 4288 911 75

Feb 13 2002

**Summary**

From Last Bill  
 \$ 4184.05 Last bill  
 -5721.05 Payments  
 -1557.00 Balance from last bill

Current charges  
 504.00 Verizon  
 \$ 504.00 Subtotal - Feb

Page 2

\$-1053.00 Verizon

**verizon**

Acct 023 792 4288 911 75 Apr 13 2002

- 1053.00 balance from Feb

Summary

From Last Bill  
\$-530.50 Last bill  
.00 Payments  
-530.50 Balance from last bill

> 522.50 Mar bill (did not receive from Verizon)

Current charges  
504.00 Verizon  
\$ 504.00 Subtotal Apr

Page 3

\$ -26.50 Verizon

Page 1

**on**

Acct 023 792 4288 911 75 May 13 2002

Summary

From Last Bill  
\$-26.50 Last bill  
.00 Payments  
-26.50 Balance from last bill

Current charges  
504.00 Verizon  
\$504.00 Subtotal Pay Verizon by

Page 5

\$477.50 Pay Verizon

Jun 12  
This bill was mailed on May 16, 2002.  
A late payment charge of 1.5% will apply to any amounts not received by Jun 12.

10902307924288911803329200206134000000265000000047750500000 Page 1

**verizon**

Acct 023 792 4288 911 75 Jun 13 2002

Verizon Charges  
\$504.00 Monthly Service Jun 13-Jul 12  
7.16 Jun 13-Late Payment Charge  
1.5% of \$477.50 balance from last bill  
\$ 7.16 Subtotal Verizon Charges

\$511.16 Total Verizon JUNE

Questions call

540 265-5050

**Sheridan, Andrew**

---

**From:** Susan Kaiser [SKaiser@blacksburg.gov]  
**Sent:** Wednesday, October 02, 2002 3:18 PM  
**To:** Sheridan, Andrew  
**Subject:** FW: E911



pic30881.pcx



pic32427.pcx

This is the answer from Verizon. It sounds like phone service. Let me know what we need to do.

Thank you for all your help!

-----Original Message-----

**From:** j.angeline.reynolds@verizon.com  
[mailto:j.angeline.reynolds@verizon.com]  
**Sent:** Wednesday, October 02, 2002 3:01 PM  
**To:** Susan Kaiser  
**Cc:** tom.griffith@verizon.com  
**Subject:** Re: E911

Susan,

You are being billed for 23 (per 1,000 exchange lines in the jurisdiction) ANI,ALI,SR charges for the total amount of \$2,599.00. You also have a POTS line on your 911 bill in that amount of \$58.08. This brings the total monthly bill to \$2,657.08.

thanks,

Angie

----- Forwarded by J ANGELINE REYNOLDS/EMPL/VA/Bell-Atl on 10/02/2002 03:01 PM -----

{Embedded image moved to file: pic30881.pcx} FREDERICK C. WALTERS  
10/02/2002 12:51 PM  
{Embedded image moved to file: pic32427.pcx}

**To:** "Susan Kaiser" <SKaiser@blacksburg.gov>, J ANGELINE REYNOLDS/EMPL/VA/Bell-Atl@VzNotes, tom.griffith@telops.gte.com  
**cc:**  
**Subject:** Re: E911 (Document link: J ANGELINE REYNOLDS)

**Tom:**  
Could you or Angie follow-up with Susan regarding her question.

Thanks,  
Fred Walters

*Not Authorized for Wireless Reimbursement.*

"Susan Kaiser" <SKaiser@blacksburg.gov> on 10/02/2002 11:19:34 AM

To: FREDERICK C. WALTERS/EMPL/VA/Bell-Ati@VZNotes  
cc:  
Subject: E911

I have a question from the state on what is included in our E911 bill. The account number is 540 961 1100 911 70. The description is monthly service \$2,645.16. Is this for phone service or maintenance on the E911 system. The state is awaiting our answer. I tried your phone number but your voice mail box is full.

Thank you,  
Susan H. Kaiser, CPA  
Director of Finance  
Town of Blacksburg, Virginia  
540 961 1109

Town of Blacksburg  
 FY 2002 Settlement for Wireless Funds

Dispatchers 9 authorized (account 102-3101-502-1001)

	Actual <u>Salaries</u>	Actual <u>Benefits</u>	<u>Total</u>	
Strout, J	26,664.98	7,416.24	34,081.22	
Dowdy, C	29,389.84	7,524.32	36,914.16	
Moore, E	25,826.33	5,713.97	31,540.30	
Smith/Hawley, B	14,246.92	3,887.18	18,134.10	promoted to police officer 1/28/02
Metcalf, P	32,708.71	8,611.86	41,320.57	
Nutter, T	26,564.84	7,635.89	34,200.73	
Smith, K	33,119.14	8,133.91	41,253.05	
Smith, M	24,490.82	6,671.72	31,162.54	
Dunford, S	18,072.20	5,030.79	23,102.99	started 9/5/01 replaced Defriece
Journell, A	4,812.27	1,372.16	6,184.43	started 4/8/02 replaced Smith/Hawley
	<u>235,896.05</u>	<u>61,998.04</u>	<u>297,894.09</u>	

Part time ?

Tng Costs ?

Town of Blacksburg  
B. Hawley Smith pay as a Communication Officer

15 pay checks/7 months	14,246.92
Benefits:	
NRV Administration	3.43
NRV Consulting	12.00
FICA	883.31
Group Life Insurance	113.98
Group Long Term Disability	56.63
Medicare	206.58
VRS	1,068.52
Workers Compensation	95.97
Health Insurance	<u>1,446.76</u>
	<u><u>3,887.18</u></u>

Cardinal Criminal Justice Academy

P. O. Box 869

Salem, VA 24153

No. ACAD 02-003

Bill To: CHIEF WILLIAM H BROWN  
BLACKSBURG POLICE DEPT  
200 CLAY STREET SW  
BLACKSBURG VA 24060

INVOICE DATE: 2/14/02



7/31/02

# STUDENTS	DESCRIPTION	COST	TOTAL COST
67	2002-03 ANNUAL ACADEMY TUITION	180.00	\$ 12,060.00
		<b>TOTAL</b>	

PLEASE MAIL PAYMENT TO:



PLEASE DO NOT COMBINE THIS PAYMENT WITH ANY OTHER PAYMENTS DUE THE CITY OF SALEM. THANK YOU.

CREDIT: ACADEMY FUND REVENUE ACCOUNT: 65-08000-4001 FINANCE